

Dear Parents,

Please be assured that all unspent school meal balances will be returned to your ParentPay Parent Account automatically, without the need for you to make an individual request. This will be completed as part of Ysgol Pontroberts' school closure process. To help the school staff cope at this challenging time, we would ask that you do not make individual requests to the school which risks delaying completion of this process, unless you have an outstanding query with your child's account. We expect to have this completed promptly. We will confirm when the funds have been returned to your ParentPay Parent Account, should you wish to then make a withdrawal.

Your sincerely

ParentPay